



STEM OPT Update

F-1 students on an approved period of STEM OPT extension have various reporting responsibilities that they must meet in order to maintain status. Reporting requirements, documentation, and deadlines are outlined below on this *STEM OPT Update* form. For additional guidance, the Student Exchange & Visitor Program (SEVP) has posted a helpful document detailing STEM OPT reporting requirements at <https://studyinthestates.dhs.gov/assets/sevpstemoptreportingrequirementsfinal.pdf>. The *STEM OPT Update* form may be submitted in person to OIS or via email (stemopt@uic.edu). You will receive email notification once the update has been completed.

Family Name: _____ First/Given Name: _____

UIN: _____ Personal E-Mail (not UIC e-mail): _____

Phone #: _____

U.S. Address (where you currently reside): _____
Street Address Apt # City State Zip Code

Please select all that apply below. You may select as many categories as needed. Note the reporting deadline and attach the required documents. Sign at the bottom of page two before submitting everything to OIS.

I want to submit a copy of my new/updated EMPLOYMENT AUTHORIZATION DOCUMENT

Deadline: Within 10 days of receiving the EAD.
Documentation: Please attach a copy of your EAD.

I want to report a NAME or CONTACT INFORMATION CHANGE

Deadline: Within 10 days of the change occurring.
Documentation: Please attach a copy of your new passport for a name change. Complete the biographical fields above for a contact information change.

I want to report a CHANGE IN MY EMPLOYMENT STATUS

Deadline: Within 5 days of the employment change occurring.
Documentation: Please complete the appropriate Employment Information sections on page 2 and attach a final I-983 self-evaluation (if leaving a job) and a new I-983 (if starting at a new job).

I want to submit a STEM VALIDATION REPORT

Deadline: Within 10 business days of the six, twelve, and eighteen-month marks of the STEM OPT extension.
Documentation: Complete the biographical fields above and Employment Information on page 2.
NOTE: STEM Validation Reports are due every six months, even if no changes have occurred.

I want to report a MATERIAL CHANGE IN MY I-983 TRAINING PLAN FOR STEM OPT

Deadline: Within 5 days of the change occurring.
Documentation: Please attach an updated I-983 signed by both student and employer.
NOTE: I-983 material changes can include, but are limited to, changes in employer EIN, reduction in student compensation or work hours, and changes to the student learning objectives.

I want to submit a SELF-EVALUATION OF MY TRAINING PROGRESS

Deadline: Within 10 days of STEM OPT extension mid-point (12 months) and conclusion (24 months).
Documentation: Please attach the completed Evaluation on Student Progress (I-983 p. 6) or Final Evaluation on Student Progress (I-983 p. 7) as appropriate, signed by student and employer.
NOTE: A Final Evaluation on Student Progress (I-983 p. 7) is also due if a student leaves an employer prior to the conclusion of the STEM OPT extension (see 'I want to report a change in employment status' above).

I want to REQUEST A REPRINT OF MY I-20 showing updated STEM OPT authorization or employment information

SEE PAGE 2 FOR EMPLOYMENT INFORMATION AND SIGNATURE >>>

