



J-1 Exchange Visitor Application Process:

- 1. Submit this request form and copies of all supporting documents to your UIC academic department.
- Passport biographical pages for you and any accompanying dependents.
- Current curriculum vitae (C.V.)
- Upload, or provide valid copies, of financial support documents if non-UIC funded.
- If you are currently in the U.S. in non-J-1 status: Copy of your current Form I-94 from www.cbp.gov/i94 and immigration document(s), i.e. I-20, I-797, etc.
- If you have been in J status within the past three years provide copies of all DS-2019 forms.
- J-1 Transfers: If you are currently in the U.S. in J-1 status and requesting a transfer of your J-1 program:
 - Provide copies of all DS-2019 forms, including your current DS-2019 if you are in J-1 status, as well as your current Form I-94 from www.cbp.gov/i94.
 - Complete Section 6, page 4 of this form.
2. Your department will mail you the DS-2019 immigration form(s), along with other documents you need to apply for your J visa(s).
3. After obtaining the visa(s) you will enter and check-in with OIS to activate your SEVIS record.

Section 1: Exchange Visitor Biographical Information

Enter all names as they appear in your passport.

Family/Surname: _____ First/Given: _____

Male Female Date of Birth: Month: _____ Day: _____ Year: _____

Country of Birth: _____ City of Birth: _____

Country of Legal Permanent Residence*: _____ Country of Citizenship: _____

Permanent Residence means that you have the right to live and work in a country indefinitely.

UIC ID Number (if any): _____ Highest Academic Degree Earned: _____

Activity in Your Last Country of Legal Permanent Residence: _____

If Other, provide detail: _____ Name of current school/employer: _____

Permanent Address: Street, Apt.: _____

City: _____ State/Province: _____ Country: _____ Postal Code: _____

Email Address: _____ Phone number: _____

U.S. Address (if currently in the U.S.): Street, House Number, Apt.: _____

City: _____ State: _____ Postal Code: _____

What is your objective in coming to UIC and participating in the Exchange Visitor program?

Blank lines for providing the objective of the applicant.



Section 2: Dependent Information

- Dependents are defined as your spouse or unmarried children under age 21.
Only list dependents who will accompany you to the U.S. Do not list dependents who will visit once or twice; it may be best for them to enter as a tourist.
You must have enough funding for all dependents listed for the duration of your program.
You must purchase J-regulation health insurance for each dependent listed once you have checked in with OIS.
Do not include dependents who are U.S. citizens (born in the U.S.)
Enter all information per the passport and submit passport biographical pages for each person.
Attach additional sheet if necessary.
Notes for dual-career couples:
J-2s may apply for work authorization after they have entered the U.S. in J-2 status; this process may take 2-4 months.
J-2s of "long-term" J-1 Research Scholars may not change to their own J-1 Research Scholar program after entering the U.S. This is due to the DOS "24-Month Bar."

If you have a special circumstance, such as you are engaged to be married, or expecting a child, please provide details:

Table with 5 columns: Spouse, Child 1, Child 2, Child 3. Rows include: Immigration Status, Family/Surname, Given Name(s), Gender, Birthdate, City of Birth, Country of Birth, Country of Legal Permanent Residence, Country of Citizenship, Email (not required for children).

Section 3: U.S. Immigration History

- 1. Have you ever filed an immigrant adjustment application (Form I-485/green card)? [] No [] Yes If yes, please provide more detail:
2. Are you currently in the U.S.? [] No [] Yes If yes, indicate your nonimmigrant status (ex. B-1, F-2, etc.):
3. If you are currently in the U.S., you will: [] Leave the U.S. and reenter in J-1 status, OR [] Transfer my J-1 to UIC (complete Section 6, page 4)



Immigration History, continued:

- 4. Have you been in any J status in the past three years?
5. Have you ever been subject to the two-year home residency requirement [212(e)]?
a. If yes, have you fulfilled the requirement by waiver or travel?
b. If yes, have you applied for and received a waiver of the requirement [212(e)]?

J Status Chart (only include information which covers the past three years):

Table with 4 columns: Status (J-1 or J-2), Exchange Visitor Category, Start Date (MM/DD/YYYY), End Date (MM/DD/YYYY)

Section 4: Health Insurance Requirement

I understand U.S. immigration law requires J-1 Exchange Visitors and their J-2 dependents to carry health insurance for the entire period of their program.

Section 5: Exchange Visitor Certification

- I will check-in with the Office of International Services (OIS) immediately upon arrival with my immigration and insurance documents.
I will attend the required OIS New International Exchange Visitor Orientation.
I will fully comply with all U.S. immigration law and regulations, including insurance requirements.
I understand that any activity that is NOT part of the exchange program is restricted.
I understand that several restrictions apply to the J-1 Program, including but not limited to, restrictions on length of program, repeat participation, and return to country of residence.
I understand that employment outside of my specific program activity is illegal.
I understand that I may only enter the U.S. up to 30 days prior to my start date.
While on my EV program, I will notify OIS of all U.S. residential address, phone number and e-mail address changes within 10 days of such change.

Statement of Release: I understand that immigration regulations are subject to change, and ultimately it is my responsibility to be aware of such changes. I further understand that any misrepresentation of information or document fraud may affect my J-1 Exchange Program at the University of Illinois at Chicago. Lastly, I hereby authorize the University to disclose copies of certain documents related to my immigration status to federal agencies if requested to maintain compliance.

Signature of Exchange Visitor: _____ Date: _____
Print Name: _____



Section 6: J-1 Transfer to UIC - ONLY COMPLETE THIS SECTION IF YOU ARE IN THE U.S. IN J-1 STATUS

Instructions: Only complete this page if you are transferring your J-1 program to UIC. Do not make arrangements to begin at UIC until an OIS advisor has contacted you confirming that the transfer is approved. One must be in the U.S. to transfer; do not make plans to travel internationally during the transition from your current sponsor to UIC. You will not receive your UIC DS-2019 before you check-in with OIS, after the "SEVIS Transfer Release Date" below. Remember to submit copies of all of your past and current DS-2019s for you and any J-2 family members. Note: Alien Physicians sponsored by ECFMG must request a change of program directly through ECFMG.

Part 1: To Be Completed by the J-1 Exchange Visitor

Family/Surname: _____ First/Given: _____

Name of Current Institution: _____ SEVIS ID: N _____

SEVIS Transfer Release Date (UIC Start Date): _____ Dates on current DS-2019 (Box 3): _____ to _____

Subject/Field Code on current DS-2019 (Box 4): _____ Subject/Field Code Remarks (Box 4): _____

Please state your job duties and/or field of research at your current institution:

Please state your job duties and/or field of research that you will conduct in the position offered at UIC:

Certification: [] I give permission for the information on this form to be forwarded to the Office of International Services at UIC. I understand that I will not qualify for UIC insurance unless I am a UIC employee, and meet the criteria listed on the UIC Benefits website (https://www.hr.uic.edu/benefits/). Generally, this requires a benefits-eligible appointment title and living in the US for at least 2 years. If I am eligible for UIC insurance, I understand that it does not meet the DOS requirements for medical evacuation or repatriation of remain coverage, and I will provide proof of a policy that meets these requirements, in addition to my UIC insurance. Proof of health insurance is due at the time of check-in and before I may begin my J-1 program at UIC.

Signature: _____ Date: _____

Part 2: To Be Completed by the International Scholar Advisor (RO/ARO) at Current Institution

Please do not approve the transfer in SEVIS until you have been contacted by an advisor from OIS.

To the best of your knowledge, is this scholar in status and eligible for transfer? [] No [] Yes

Name of RO/ARO: _____

Title: _____

Telephone: _____

Email: _____

Signature: _____

Date: _____