



Beneficiary Last Name *(per passport)*: _____

First: _____

Hiring Department: _____

College: _____

Intended employment dates for this petition*: **Start**: _____

End: _____

*(*Dates may not exceed three years; the dates must agree with the dates on all other documents submitted with this request; and must have a future start date.)*

I. TYPE OF PETITION - Check all that apply **Beneficiary is:** Outside the U.S. Inside the U.S.

- Initial Request for UIC O-1 employment.
- Extension (Continuation of previously approved O-1 employment without change; 1-year maximum.)
- Amendment (Change in previously approved O-1 employment with title/duties/salary/sponsoring department.)
- New Concurrent Employment (Will continue O-1 at another place of employment and work simultaneously at UIC.)

II. PROCESSING FEE OIS will deduct the appropriate, standard processing fees based on the type of petition marked above.

(Notice: Current OIS filing fee for all requests is \$5,635.)

Please indicate the FOAPAL string to charge the processing fees to:

Fund: _____ Org: _____ Acct: _____ 141901 Program: _____

Check this box for Optional Premium Processing (An additional \$1,440 for expedited USDHS processing will be applied to the FOAPAL account.)

III. DEPARTMENT AUTHORIZATION

I certify that the information provided in this O-1 request is correct. I attest that the position meets the requirements for O-1 approval and that the beneficiary meets the requirements for the position.

Print name of Dean / Department Head

Signature of Dean / Department Head

Contact Person for this Petition

Contact Person Phone

M/C

Contact Person's e-mail address

Fax

for OIS use only: Date Received

Check(s) ordered: _____ By: _____

F/S Rec'd _____ By: _____

F/S Total _____

Voucher # _____